calbnb

Turnover cleaning checklist

A starting point for your property. Confirm the scope, times and bed setup with your cleaner before each turnover.

Property _____ Local date _____

Checkout / access after _____ Next arrival / ready by _____

Cleaner _____ Guests / beds to prepare _____

Extra instructions _____

Before the clean

- ☐ Confirm the property, date, checkout and next arrival.
- ☐ Confirm guest count, beds to prepare and any agreed exceptions.
- ☐ Check access instructions, linen stock and supplies.
- ☐ Report damage, missing items or left belongings to the host.

Bedrooms & linen

- ☐ Remove used bedding and towels; separate items needing attention.
- ☐ Make each required bed with fresh linen, including any sofa bed.
- ☐ Wipe bedside surfaces and check drawers and under beds.
- ☐ Set out the agreed number of clean towels.

Bathrooms

- ☐ Clean the toilet, basin, shower or bath, and mirrors.
- ☐ Check for hair and residue on surfaces and floors.
- ☐ Refill the toiletries and paper supplies the host provides.
- ☐ Replace bath mats and empty bins.

Kitchen

- ☐ Check, clean and put away dishes, cutlery and cookware.
- ☐ Clean the sink, worktops, hob and appliance surfaces.
- ☐ Check the fridge and microwave; remove leftover food as agreed.
- ☐ Restock agreed essentials and replace bin liners.

Living areas & entrance

- ☐ Wipe tables, handles, switches and frequently touched surfaces.
- ☐ Check the sofa, cushions and dining area for spills or belongings.
- ☐ Vacuum and mop appropriate floors; leave them dry.
- ☐ Reset furniture and check the entry area.

Final handoff

- ☐ Walk through every room against the property's reference photos.
- ☐ Check beds, towels, supplies, windows and the agreed lock-up.
- ☐ Tell the host about unresolved issues before the next arrival.
- ☐ Send the completion time and confirm whether the home is ready.

Completion time _____ ☐ Ready ☐ Host notified of an issue

Use property-specific product and care instructions. Confirm exceptions directly; a calendar does not confirm cleaner acceptance.

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